**Dubuque Area Library Information Consortium**

**July 18, 2019, 9:30 AM**

**Highland Community College**

**Freeport, IL**

**MINUTES**

**ATTENDANCE:** John Leonard Berg, Susan Ebertz, Becky Heil, Victor Lieberman, Joyce Meldrem, Katie Pauls, Mike Skwara, Shirley Vonderhaar, Amanda Vazquezand Michael Wright.

1. **Call to Order-**Meeting was called to order by President Lieberman at 9:45
2. **Approval of Agenda for July 18, 2019-**There were no additions or deletions to the printed agenda.
3. **Approval of May 23, 2019 meeting minutes**

Motion to approve minutes as printed.

Wright

Berg

Motion carried.

1. **Approval of Treasurer’s Report**

Discussion of paid and unpaid memberships, report was updated to include receipt of check from Galena. It was determined that the Treasurer should add a deadline to the invoices sent for membership. Treasurer’s report was received and filed.

1. **Old Business**

**Survey Monkey Account**-There was discussion about renewing the Survey Monkey account, who it was being used by and if there was a way to get around the new restrictions with access codes. It was determined it is a valuable member benefit and is used by DALINC for conference registration and membership renewal. By giving all members access to the Gmail account [dbqdalinc@gmail.com](mailto:dbqdalinc@gmail.com), everyone should be able to access the code to enter the Survey Monkey account.

Motion to approve renewal of the invoice for Survey Monkey.

Meldrem

Vonderhaar

Motion carried.

Meldrem will set up the Gmail account and send a note to all members reminding them of this member benefit and instructing them on how to use the new system.

**DALINC e-Mail Account**-discussion was folded into conversation regarding Survey Monkey. At some point in the future, the Gmail account may be incorporated into mail accounts at the dalinc.org domain.

**DALINC Website Approval**-The group looked at the mockup of several pages from the new DALINC site. Members had comments regarding the picture chosen for the banner, size of pictures, use of logo and content. It became clear that there were various opinions on who the website was being designed to serve and what the purpose was. Three purposes were discussed: 1) for the organization-as a place to store items and share information 2) as a place to share conference information and 3) for recruitment. After this discussion, it was decided that a sub-committee be appointed to meet with the new developer to give input. Committee to consist of: Vazquez, Wright, and Henricks. Meldrem strongly urged the group to consider hiring someone to keep the website up.

**Annual Social Event** (cont’d. discussion)- Meldrem reminded everyone of several reasons the social outing was started, including; use DALINC funds for the benefit of the group, as a “thank-you” or celebration of an outstanding conference, and a way for library staff to network. There was some discomfort about using DALINC funds for purely social activities, so the discussion then focused on how the money could be spent. Suggestions included keeping it within the mission of the group with educational training for library staff (joint staff development) or otherwise professional activities, such as providing the bus to ALA Exhibits or the Book Expo. Everyone agreed it was important to include a social element to any of these ideas and to remember that does not preclude other events like retirement parties. Vazquez also spoke about her idea of a trustee development day.

Motion to utilize DALINC money to subsidize bus trips to Chicago (for ALA Exhibits) in 2020 and 2021 for DALINC members based on rules set up for previous trips.

Ebertz

Wright

Motion carried

1. **New Business**

**State of Iowa Library Advisory Board Meeting Next 6 Aug. 2019-**Lieberman noted that he is on the Advisory Board and will be attending the August meeting, so if anyone had concerns/issues to share, they should contact him and he would be happy to take them to the meeting.

**2020 DALINC Conference**

● Conference Theme- Data seems to be a hot topic currently so discussion centered on data use and it was determined that that topic would be useful to both public and academic librarians.

Motion to have 2020 conference focus on gathering, using and analyzing data.

Ebertz

Pauls

Motion carried, with two abstentions.

●Conference committee-It was suggested a committee be appointed to begin work on the 2020 conference and Heil reluctantly agreed to chair. She will put out a call to all members asking for volunteers to serve in various capacities. Ebertz agreed to manage registration again. Vonderhaar, Lieberman, and Pauls also agreed to be part of the committee.

● Date: Friday April 3, 2020, held at Loras College

**Upcoming meetings**-discussion regarding holiday conflicts; dates and times listed below.

**From the floor-**none

As the agenda was completed, there was a motion to adjourn by Berg.

1. **Next meetings**

THURSDAYS @ 8:30am

22 August (Inspire Cafe)

26 September (Cascade Public Library)

24 October (Inspire Cafe)

21 November (Carnegie-Stout Public Library) (week early for T-Day)

19 December (Inspire Cafe) (week early for X-mas)

23 January (Wartburg Theological Seminary)